CRITERION – VI
GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.5 Internal Quality Assurance System

6.5.2. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.

Sreekrishnapuram V T Bhattathiripad College Academic and Administrative Audit Report 2019-20

Feb 01-05, 2021

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Sreekrishnapuram V T Bhattathiripad College Academic and Administrative Audit Report 2019-20

Feb 01-05, 2021

Schedule of Department Visits

Date	Department	Time
01-02-2021	Commerce and Management Studies	10.00 am to 12.00 noon
01-02-2021	Computer Science	1.30 pm to 3.30 pm
02-02-2021	Economics	10.00 am to 12.00 noon
02-02-2021	History	1.30 pm to 3.30 pm
03-02-2021	Mathematics	10.00 am to 12.00 noon
03-02-2021	Sanskrit	1.30 pm to 3.30 pm
04-02-2021	Administrative Staff and Exam Office	10.00 am to 12.00 noon
04-02-2021	National Service Scheme	1.30 pm to 3.30 pm
05-02-2021	Student Representatives (Clubs)	10.00 am to 12.00 noon
05-02-2021	IQAC and HoDs	1.00 pm to 3.00 pm
05-02-2021	Exit Meeting	3. 00 pm to 3.30 pm

Members:

Mr. P. Jayan
Retd. Faculty, Sreesankara Vidyapeetom College, Valayanchirangara

Dr. Jayan Erancheri Illam
Principal, Sreekrishnapuram V T Bhattathiripad College
Mannampatta

G. Krishnan Namboothiri
Secretary, North Zone, Sreesankara Trust

Dr. Saritha Namboodiri
IQAC Coordinator, Sreekrishnapuram V T Bhattathiripad College, Mannampatta

Profile of the College

Sreekrishnapuram V T Bhattathiripad College is in the idyllic village of Mannampatta, Sreekrishnapuram of Palakkad District of Kerala. The college is named after V.T. Bhattathiripad, acknowledged as one of the pioneers of the social revolution in Kerala. The college is under the management of Sree Sankara Trust, which was founded in the year 1965 at Peringara, Kerala State, by a few well-wishers of the Namboothiri Community. The objective of the trust centres around the ideals and doctrine of Advaita Vedanta as expounded by Jagad Guru Sree Adi Sankara, the great saint of India. It seeks to realign education and social welfare activities and bring the country's students and youth with a value-based and progressive attitude that may help enrich human life. Sreekrishnapuram V T Bhattathiripad College is the second college of the trust and was established in memory of the revolutionist and progressive writer, late V. T. Bhattathiripad.
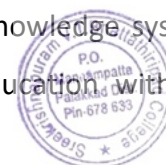
Vision:

The vision of our college is based on the Upanishad Mantra "TamasõmaJŷotiṛGamaya ", which means – Lead me from darkness to light – From Ignorance to knowledge/Wisdom.

Mission:

- Provide students in rural areas access to higher education opportunities.
- Propagate and inculcate value education based on Indian culture and heritage to the student community and thereby to the society at large.
- To update society with modern technological innovations and provide knowledge and personnel for developmental needs.
- Protect our environment and ecology for the generations to come.
- The leadership and governance of the Institution are consistent with its vision and mission.

Founded on principles of academic excellence and innovation, VTB College prides itself on fostering a dynamic and inclusive learning environment for its students. Key areas of focus in this context include the Institution's provision of specialized initiatives to enhance educational opportunities for women and promote women's empowerment. Additionally, the Institution promotes research activities and cultivates a research-oriented environment among students and faculty, drawing on insights from the Indian knowledge system. The Institution is situated in an institution that offers high-quality education with modern

amenities to nurture talent in diverse fields. Moreover, it offers fellowships and accessible education to individuals from various socioeconomic backgrounds in need.

Total No. of Students	894
Total No. of Faculty	33
Total No. of Non-teaching Staff	8

Student Profile

Sl. No.	Title of Programmes	Level (UG/PG)	Duration (Years)	Year of Starting	Sanctioned Annual Intake
1	B. A. History	UG	3 Years	1993-94	40 +marginal increase
2	B. A. Sanskrit	UG	3 years	1991-92	24 +marginal increase
3	B. A. Economics	UG	3 years	1999-2000	40 +marginal increase
4	B. Com Finance	UG	3 years	1998-99	40 +marginal increase
5	B. Sc Mathematics	UG	3 years	1995-96	24 +marginal increase
6	BBA Finance	UG	3 years	2013-14	40 +marginal increase
7	M. Sc Computer Science	PG	2 years	2001-02	10+ marginal increase
8	M. Com Finance	PG	2 years	2013-14	20 +marginal increase

Teacher Profile

	Male	Female	Total
Professor	0	0	0
Associate Professor	2	2	4
Assistant Professor	6	23	29

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Non-Teaching Staff Profile

	Male	Female	Total
Junior Superintendent	0	0	0
Head Accountant	0	0	0
Clerk	2	1	3
Library Assistant	0	0	0
Office Attendant	2	1	3
UGC Librarian	0	1	1
Technical Assistant	0	1	1
Assistant Professor in Physical Education	1	0	1

Programmes Offered

Sl. No.	Title of Programmes	Level (UG/PG)	Duration (Years)	Year of Starting	Sanctioned Annual Intake
1	B.A History	UG	3 Years	1993-94	40 +marginal increase
2	B.A Sanskrit	UG	3 years	1991-92	24 +marginal increase
3	B.A Economics	UG	3 years	1999-2000	40 +marginal increase
4	B. Com Finance	UG	3 years	1998-99	40 +marginal increase
5	B. Sc Mathematics	UG	3 years	1995-96	24 +marginal increase
6	BBA Finance	UG	3 years	2014-15	40 +marginal increase
7	M.Sc Computer Science	PG	2 years	2001-02	10 +marginal increase
8	M. Com Finance	PG	2 years	2014-15	20 +marginal increase

Methodology of the Audit

After the college's closing in March 2020, the Academic and Administrative Audit is conducted now. All the departments, including the Office and NSS offices, were only visited. Students were absent during the visit, and the visits were conducted strictly per COVID protocol. A questionnaire was prepared based on the NAAC criteria.

Observation

Observation of audit is consolidated to each criteria asper NAAC after department wise analysis.

- **Department wise observation**

1. Department of Commerce and Management Studies

Programme name	No. of seats sanctioned	No. of Students admitted	Number of seats earmarked for reserved category as per GOI or State Government rule					Number of students admitted from the reserved category				
			SC	ST	OBC	Gen	Others	SC	ST	OBC	Gen	Others
B. Com Finance	57	56	7	2	0	24	24	9	0	0	24	23
BBA Finance	50	48	7	2	0	22	19	9	0	0	22	17
M. Com Finance	23	21	3	1	0	10	9	4	0	0	10	7

- Add on /certificate/Value Added Courses – 5
- Internship/Project – 62 B Com students, 51 BBA students and 18 M Com students
- Full time Teachers – 10 (3 Permanent and 7 temporary)
- Seminars/workshops – 2
- Faculty publication – 2 ISSN and 17 ISBN
- Students scholarship – 75%
- Skill oriented programmes – 3
- NET Coaching for M Com students
- Career orientation for B Com/BBA students
- Progression/Placement – 21 students joined for higher studies
- One teacher attended FDP

2. Department of Computer Science

Programme name	No. of seats sanctioned	No. of Students admitted	Number of seats earmarked for reserved category as per GOI or State Government rule					Number of students admitted from the reserved category				
			SC	ST	OBC	Gen	Others	SC	ST	OBC	Gen	Others
M.Sc. Computer Science	16	12	2	1	0	6	7	3	0	0	6	3

- Add on /certificate/Value Added Courses – 2
- Internship/Project – 12 students
- Full time Teachers – 5 (3 Permanent and 2 temporary)
- Seminars/workshops – 2
- Faculty publication – 1 ISSN and 1 ISBN

- Students scholarship – 75%
- Skill oriented programmes – 3
- NET Coaching for M Sc students
- Progression/Placement – 1 student joined for higher studies and 3 placed
- Two teachers attended FDP

3. Department of Economics

Programme name	No. of seats sanctioned	No. of Students admitted	Number of seats earmarked for reserved category as per GOI or State Government rule					Number of students admitted from the reserved category				
			SC	ST	OBC	Gen	Others	SC	ST	OBC	Gen	Others
BA Economics with Foreign Trade	54	53	7	2	0	24	21	9	0	0	24	20

- Add on /certificate/Value Added Courses – 2
- Internship/Project – 53 students
- Full time Teachers – 3 (Permanent)
- Seminars/workshops –1
- Faculty publication –1 ISBN
- Students scholarship – 81%
- Skill oriented programmes – 2
- Progression/Placement – 12 students joined for higher studies
- One teacher attended FDP

4. Department of History

Programme name	No. of seats sanctioned	No. of Students admitted	Number of seats earmarked for reserved category as per GOI or State Government rule					Number of students admitted from the reserved category				
			SC	ST	OBC	Gen	Others	SC	ST	OBC	Gen	Others
BA History	57	53	7	2	0	24	24	9	0	0	24	20

- Add on /certificate/Value Added Courses – 2
- Internship/Project – 62 students
- Full time Teachers – 3 (2 Permanent and 1 temporary)
- Seminars/workshops – 1
- Students scholarship – 79%
- Skill oriented programmes – 2
- Progression/Placement – 6 students joined for higher studies
- Both permanent teachers attended FDP

5. Department of Mathematics

Programme name	No. of seats sanctioned	No. of Students admitted	Number of seats earmarked for reserved category as per GOI or State Government rule					Number of students admitted from the reserved category				
			SC	ST	OBC	Gen	Others	SC	ST	OBC	Gen	Others
B.Sc. Mathematics	33	30	4	1	0	15	13	4	0	0	15	11

- Add on /certificate/Value Added Courses – 2
- Internship/Project – 32 students
- Full time Teachers – 2 (Permanent)
- Seminars/workshops – 2
- Students scholarship – 89%
- Skill oriented programmes – 2
- Progression/Placement – 10 students joined for higher studies
- One teacher attended FDP

6. Department of Sanskrit

Programme name	No. of seats sanctioned	No. of Students admitted	Number of seats earmarked for reserved category as per GOI or State Government rule					Number of students admitted from the reserved category				
			SC	ST	OBC	Gen	Others	SC	ST	OBC	Gen	Others
BA Sanskrit Sahitya	33	31	4	1	0	15	13	5	0	0	15	11

- Add on /certificate/Value Added Courses – 2
- Internship/Project – 30 students
- Full time Teachers – 5 (3 Permanent and 2 temporary)
- Seminars/workshops – 2
- Students scholarship – 81%
- Skill oriented programmes – 2
- Progression/Placement – 11 students joined for higher studies
- All teachers attended FDP

7. National Service Scheme

Extension activities done by NSS for community deveopment

- Home for Homeless project
- Flood relief

- Cleaning initiatives
- Palliative Care activities
- No Seven day camp conducted in the year.

8. Administrative Office

Financial and Administrative planning of the institution is good.

● Criteria wise observation

Criteria I: Curricular Aspects

- The academic year 2019-20, the University of Calicut implemented new UG/PG Regulations.
- During the academic year, the Institution provided 13 courses, including certificates, diplomas, and value-added programs.
- During this year, a significant 13 courses were attended by students, with 548 completing them. This accounts for 61.29% of the student population benefiting from these programs.
- Integration of Professional Ethics, Gender, Human Values, Environment, and Sustainability is through curricular and Cocurricular activities.
- In 2019-20, 35.73% of students actively participated in project work, internships, and industrial visits.
- The Institution started a centre for research named *Vaikhari* Centre for Research in Kerala Heritage.
- The Institution collected feedback from stakeholders.

Criteria II: Teaching, Learning and Evaluation

- In the academic year, 94.11% of sanctioned Seats are filled, and 89.71% of Reserved seats are filled against the reserved seats.
- Approximately 84.85% of full-time teachers hold NET/SET/Ph.D. qualifications, underscoring the strong academic foundation of the faculty. The student-full-time-teacher ratio remained at 27.09 for the academic year.
- 77.07% of the students qualified for the UG/PG examination in the year.
- Student-centric learning experiences: Discussions and Debates, Creating educational videos in the Media Lab, Peer teaching, Nataka Kalari (Theatre workshops), Students' Seminars and Conferences, Roleplay, Skit, Internships, Exhibitions and Trade Fairs are
- Internal Assessment System: Internal assessments follow University regulations and employ an Internal Examination Committee. The continuous assessment components are Assignments, Seminars or Viva, and internal examinations. Internal marks are uploaded after checking by the students, and grievances are redressed in a timely manner.

Criteria III – Research, Consultancy and Extension

- This Institution received grants totalling INR 16,25,000 as the first instalment of the UGC STRIDE project on the topic 'Vedic Education System in Kerala – A Comprehensive, Scientific, and Interdisciplinary Analysis' for research-related activities.

- A total of 11 workshops, seminars, and conferences were conducted during the academic year.
- Faculty members published only 4 research papers in journals during the academic year.
- Faculty members contributed significantly to academia by publishing 21 books, chapters in edited volumes, and papers in national/international conference proceedings.
- The Institution initiated 35 extension programmes through NSS and Staff Club, including 2 house constructions in the Home for Homeless and Flood Relief Programmes
- project. Institution has received 8 Awards for NSS Unit, Programme Officer and Volunteer. Various other awards and recognitions were received for the Institution's impactful extension activities and dedication to social responsibility.
- There are 9 new MoUs, collaborations/linkages during the academic year.

Criteria IV: Infrastructure and Learning Resources

o Approach road renovated

Criteria V: Student Support and Progression

- Approximately 78.01% of students benefitted from scholarships and free ships, enhancing accessibility to education during the 2019-20 academic year.
- The students were provided various opportunities to build their capacities. The institute has organized 3 ICT and computer-related training, 4 language and communication skill development classes, 6 life skill classes, and 6 soft skill development classes.
- In 2019-20, 39.17% of students received guidance for competitive examinations and career counselling.
- VTB College already has a grievance committee, Anti-ragging committee and Internal Compliant Committee established in the college.
- Only 5% of outgoing students are placed or progressed
- Among the outgoing students, 2 students have qualified for state/ national/level qualifying examinations.
- During year 12, medals were secured by the students for their outstanding performance in sports and arts.
- The number of sports and cultural programs in which students of the Institution participated during the year is 21.
- The Alumni Association financially supports meritorious students through scholarships.
- Alumni act as resource persons in workshops/ conferences/seminars.
  Criteria VI: Governance, Leadership and Management

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- VTB College demonstrates a comprehensive alignment between governance and its vision/ mission.
- VTB College's governance structure and decisions are guided by its vision and mission.
- The college implements the strategic plan through a decentralized administration through diverse committees and adherence to regulations.
- A comprehensive performance appraisal system, effective welfare measures, and career development opportunities promote staff performance.
- Institutions try to find funding from various sources.
- E-Governance: In the year, the institute started e-governance for various functions, including financial transactions (PFMS), enhancing transparency.
- All the Institution's faculty members were provided financial support to attend conferences/ workshops.
- Out of the Institution's total staff (teaching and non-teaching), 90% had attended FDP, MDP, and Professional Development/Administrative training programs during the year.
- IQAC initiated Seminar on MOOC development and it served as FDP to give an insight to faculty for E Content Development.

Criteria VII: Innovations and Best Practice

- In 2019-20 Institution started a gender audit to ensure gender equity Institution.
- The college has a "Gender Policy".
- The Women's Cell has been vital in organizing various awareness programs.
- The college's Green policy reflects a commitment to environmental sustainability.
- VTB College actively promotes diversity across cultural, regional, linguistic, and socioeconomic dimensions. The college organizes co-curricular programmes for inclusivity through various clubs and NSS.
- Best practices highlight Institution's commitment to Indigenous Cultural heritage, environment sustainability and social welfare
- Institution started a *Vaikhari* Centre for Research in Kerala Heritage, which submitted a proposal for UGC STRIDE Component 1 and the project was accepted by UGC.
- *Spandanam* –The programme positively impacted society and the environment, fostering responsible citizens who contribute to sustainable development.
- A distinctive organization, V T Pathanakendram started programmes which aim to study social transformations by focusing on V.T. Bhattathiripad.

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Recommendations

Recommendations for the Departments

1. **Department of Commerce and Management Studies**
   - Conduct more skill enhancement programmes
   - Temporary Faculty also need to attend FDPs
2. **Department of Computer Science**
   - Conduct Placement progamme for Final year students
   - Provide opportunity to internship
3. **Department of Economics**
   - Organise more add on courses
4. **Department of History**
   - Organise more skill enhancement programme
5. **Department of Mathematics**
   - Conduct Addon Course
6. **Department of Sanskrit**
   - Encourage students to join in SWAYAM courses

7. **National Service Scheme**

   - Plan for a unique community engagement programme.

8. **Administrative Office**

   - Internal audit is advisable for financial control

Recommendations for IQAC

- Enrich the Research Culture of the College through student participation in research-related fieldwork.
- Take steps to add new PG programmes.
- Organise FDPs for teaching staff for e content development
- Organise professional development programmes for Non-Teaching Staff.
- Amendment of E-Governance policy, policy for Differentially abled and Energy Conservation Policy etc.
- Take steps for sufficient Infrastructure development including a new Library with separate space for reference, Network Resource Centre and storehouse.
- Revise the perspective plan in accordance with National Education Policy 2020.
- Rain water Harvesting is recommended for well recharge.
- Forestation of Campus and surroundings through the planting of trees.

**Sreekrishnapuram V.T. Bhattathiripad
College Mannampatta, Palakkad, Kerala**
Reaccredited with B+ Grade
Affiliated to University of Calicut
Website: www.vtb.ac.in

05-02-2021

Certificate

We certify that the prescribed norms conducted the academic Audit for 2019-20 and that the findings and recommendations are presented accurately.

Mr. P. Jayan
Retd. Faculty,
Sreesankara Vidyapeetom College,
Valayanchirangara

Dr. Jayan Erancheri Illam
Principal,
Sreekrishnapuram V T Bhattathiripad College
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